

Community Food Pantry - Equipment Substitution Request

Record why a different piece of equipment is proposed and what compatibility must be checked. Setting: Community Food Pantry.

Contact and reference

Name or team reference *

Reply email, if needed

Date of record *

Equipment Substitution Request

Original equipment and proposed substitute *

Reason the original equipment cannot be used *

Required capacity, fittings or output characteristics *

Trial or inspection needed before use

Community Food Pantry

Distribution session and collection point *

Food parcel category or stock batch reference *

Storage rotation, packing or collection-window constraints

Ownership and follow-up

Team or role responsible for the next action

Target follow-up date

Current state of this record *

- ☐ Open for review
- ☐ Waiting for information
- ☐ Next action agreed
- ☐ Completed and checked

Next action and completion evidence

Limitations and what needs setup

- Submitting the form records the answers in your workspace. It does not approve, schedule, charge or reply on its own unless you add that step to the workflow.
- Email notifications, approval routing, document generation and connections to other systems are available but not switched on until you configure them.

Want this form tailored to your organization? Klarstig's professional services are included at no additional service charge.

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