

# Hands-on Science Centre - Display Refresh Brief

Specify changes to a public display while keeping labels and related materials consistent. Setting: Hands-on Science Centre.

## Contact and reference

Name or team reference \*

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Reply email, if needed

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Date of record \*

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## Display Refresh Brief

Display area and refresh theme \*

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Items to remove, retain and introduce \*

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Layout, labels and supporting information required \*

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Final appearance checks and materials to store

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## Hands-on Science Centre

Demonstration session and exhibit station \*

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**Experiment kit, consumable pack or exhibit component \***

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**Facilitator briefing, reset steps or visitor-flow needs**

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## Ownership and follow-up

**Team or role responsible for the next action**

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**Target follow-up date**

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**Current state of this record \***

- ☐ Open for review
- ☐ Waiting for information
- ☐ Next action agreed
- ☐ Completed and checked

**Next action and completion evidence**

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## Limitations and what needs setup

- Submitting the form records the answers in your workspace. It does not approve, schedule, charge or reply on its own unless you add that step to the workflow.
- Email notifications, approval routing, document generation and connections to other systems are available but not switched on until you configure them.

**Want this form tailored to your organization? Klarstig's professional services are included at no additional service charge.**

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