

Local Delivery Depot - Operational Photo Brief

Define the non-sensitive objects or spaces to photograph and the intended internal use. Setting: Local Delivery Depot.

Contact and reference

Name or team reference *

Reply email, if needed

Date of record *

Operational Photo Brief

Object, display or space to photograph *

Views, details and image orientation required *

Background information to exclude, including personal data *

File naming, destination and review arrangement

Local Delivery Depot

Route wave and sorting or loading area *

Parcel group, tote reference or vehicle bay *

Route order, loading cut-off or return-parcel handling

Ownership and follow-up

Team or role responsible for the next action

Target follow-up date

Current state of this record *

- ☐ Open for review
- ☐ Waiting for information
- ☐ Next action agreed
- ☐ Completed and checked

Next action and completion evidence

Limitations and what needs setup

- Submitting the form records the answers in your workspace. It does not approve, schedule, charge or reply on its own unless you add that step to the workflow.
- Email notifications, approval routing, document generation and connections to other systems are available but not switched on until you configure them.

Want this form tailored to your organization? Klarstig's professional services are included at no additional service charge.

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