Klarstig

# Nonprofit Deposit Payment

Identify the payment obligation and record payment instructions or an existing payment reference. Do not enter card details or banking credentials in this form.

## Contact and reference

**Organization using this document**

**Your name or contact reference ***

**Email for a reply if needed**

## Information for this document

**Payee or receiving organization ***

**Invoice account or obligation reference ***

**Payment amount ***

**Currency ***

- ☐ USD
- ☐ EUR
- ☐ GBP
- ☐ CAD
- ☐ Other

**Other currency code if selected**

**Due date**

**Payment status being reported ***

- ☐ Payment planned
- ☐ Payment submitted

- ☐ Confirmation requested
- ☐ Issue to resolve

### Transaction reference if already paid

### Allocation or payment instructions

## Specific details

### Agreement or booking linked to the deposit

Complete when relevant to this request.

### Deposit purpose conditions and remaining balance reference

## Operating context

### Mission program or community served

Complete when relevant to this request.

### Participation funding restrictions volunteer needs and reporting context

## Limitations and what needs setup

- Submitting the form records the answers in your workspace. It does not approve, schedule, charge or reply on its own unless you add that step to the workflow.
- No payment is taken by default. Online payment needs a connected payment account and is configured separately.
- Some questions become required only after certain answers. The printable version shows every question.
- Email notifications, approval routing, document generation and connections to other systems are available but not switched on until you configure them.

**Want help tailoring this form? Free, Starter and Pro include five personal setup sessions, up to 30 minutes each, per new organization.**

Klarstig / Daniel Petry · klarstig.ai · hello@klarstig.ai · support@klarstig.ai · 800-781-1775 · 11917 Laurel Ave., Forestville, CA 95436, USA