Klarstig

# Procurement Banking Training Evaluation

Evaluate the relevant performance or experience against stated criteria. Record examples to explain each judgment and identify useful next steps.

## Contact and reference

**Organization using this document**

**Your name or contact reference ***

**Email for a reply if needed**

## Information for this document

**Person service or activity evaluated ***

**Evaluation period ***

**Criteria used for this evaluation ***

**Quality against the stated criteria ***

- ☐ Below expectations
- ☐ Meets expectations
- ☐ Exceeds expectations
- ☐ Insufficient evidence

**Evidence and specific examples ***

### Strengths to maintain

### Improvements and support needed *

### Follow up date

## Specific details

### Training subject provider and session

Complete when relevant to this request.

### Learning objectives prerequisites and application at work

## Operating context

### Branch department or service reference

Complete when relevant to this request.

### Authorized contact and handling requirements without account credentials

## Team specific details

### Sourcing request supplier or purchasing owner

Complete when relevant to this request.

**Specifications alternatives approval limits and delivery requirements**

## Limitations and what needs setup

- Submitting the form records the answers in your workspace. It does not approve, schedule, charge or reply on its own unless you add that step to the workflow.
- Email notifications, approval routing, document generation and connections to other systems are available but not switched on until you configure them.

**Want help tailoring this form? Free, Starter and Pro include five personal setup sessions, up to 30 minutes each, per new organization.**

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