Klarstig

Procurement Professional Services Activity Waiver

FICTIONAL EXAMPLE FOR ILLUSTRATION. NAMES, ADDRESSES AND NUMBERS ARE INVENTED.

Record the activity, the information provided to the participant and the decision on the organization's stated terms. Complete the activity details before presenting this document for review.

Contact and reference

Organization using this document
Maple Street Community Center

Your name or contact reference *
Alex Rivera

Email for a reply if needed
alex.rivera@example.com

Information for this document

Participant name *
Alex Rivera

Activity and location *
(Free-text answer - not filled in for this example)

Activity dates *
November 14, 2026

Activity information and foreseeable hazards communicated *
(Free-text answer - not filled in for this example)

Participation instructions and required equipment *
(Free-text answer - not filled in for this example)

Exact participation and release terms supplied by the organization *
(Free-text answer - not filled in for this example)

I have received the activity information and can ask questions before deciding *
Checked

Decision on the supplied terms *
I accept the stated terms

Decision date *
November 14, 2026

Specific details

Activity name and organizer

Complete when relevant to this request.

Maple Street Community Center

Participation conditions and practical arrangements

(Free-text answer - not filled in for this example)

Operating context

Client engagement and service area

Complete when relevant to this request.

Operations

Deliverables review contacts timing and confidentiality instructions

(Free-text answer - not filled in for this example)

Team specific details

Sourcing request supplier or purchasing owner

Complete when relevant to this request.

Operations

Specifications alternatives approval limits and delivery requirements

(Free-text answer - not filled in for this example)

Limitations and what needs setup

- Submitting the form records the answers in your workspace. It does not approve, schedule, charge or reply on its own unless you add that step to the workflow.
- The wording is a starting point, not legal advice, and has not been reviewed for your jurisdiction. Have your own counsel review it before use.
- Email notifications, approval routing, document generation and connections to other systems are available but not switched on until you configure them.

Want help tailoring this form? Free, Starter and Pro include five personal setup sessions, up to 30 minutes each, per new organization.

Klarstig / Daniel Petry · klarstig.ai · hello@klarstig.ai · support@klarstig.ai · 800-781-1775 · 11917 Laurel Ave., Forestville, CA 95436, USA