Klarstig

# Public Garden - Closing Exception Log

Document work left unresolved at closing so the next opening can be planned. Setting: Public Garden.

## Contact and reference

**Name or team reference ***

**Reply email, if needed**

**Date of record ***

## Closing Exception Log

**Closing session and area inspected ***

**Closing step that could not be completed ***

**Current condition and temporary precautions ***

**Evidence needed before the exception can be closed**

## Public Garden

**Garden bed, path or visitor area reference ***

**Plant group, gardening supplies or equipment involved ***

**Seasonal timing, irrigation or path-access constraints**

## Ownership and follow-up

**Team or role responsible for the next action**

**Target follow-up date**

**Current state of this record ***

- ☐ Open for review
- ☐ Waiting for information
- ☐ Next action agreed
- ☐ Completed and checked

**Next action and completion evidence**

## Limitations and what needs setup

- Submitting the form records the answers in your workspace. It does not approve, schedule, charge or reply on its own unless you add that step to the workflow.
- Email notifications, approval routing, document generation and connections to other systems are available but not switched on until you configure them.

**Want help tailoring this form? Free, Starter and Pro include five personal setup sessions, up to 30 minutes each, per new organization.**

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