

Reuse Shop - Waste Sorting Observation

Record practical sorting problems and improvements to collection points. Setting: Reuse Shop.

Contact and reference

Name or team reference *

Reply email, if needed

Date of record *

Waste Sorting Observation

Collection point and observation period *

Materials commonly placed in the wrong stream *

Bin placement, labels or capacity issues *

Change to trial and how it will be checked

Reuse Shop

Sales floor zone or incoming donation batch *

Reusable item category and internal stock reference *

Sorting, condition labelling or bulky-item movement needs

Ownership and follow-up

Team or role responsible for the next action

Target follow-up date

Current state of this record *

- ☐ Open for review
- ☐ Waiting for information
- ☐ Next action agreed
- ☐ Completed and checked

Next action and completion evidence

Limitations and what needs setup

- Submitting the form records the answers in your workspace. It does not approve, schedule, charge or reply on its own unless you add that step to the workflow.
- Email notifications, approval routing, document generation and connections to other systems are available but not switched on until you configure them.

Want this form tailored to your organization? Klarstig's professional services are included at no additional service charge.

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