Klarstig

# Shoe Repair Shop - Group Session Split Plan

Propose how a group can be split across available spaces, times or facilitators. Setting: Shoe Repair Shop.

## Contact and reference

**Name or team reference ***

**Reply email, if needed**

**Date of record ***

## Group Session Split Plan

**Group activity and expected group size ***

**Available spaces, time windows and facilitators ***

**Proposed subgroups and rotation sequence ***

**Shared briefing or materials needed for each subgroup**

## Shoe Repair Shop

**Repair-ticket reference and workbench ***

**Footwear type, sole material or replacement component ***

**Adhesive curing, colour matching or collection arrangements**

## Ownership and follow-up

**Team or role responsible for the next action**

**Target follow-up date**

**Current state of this record ***

- ☐ Open for review
- ☐ Waiting for information
- ☐ Next action agreed
- ☐ Completed and checked

**Next action and completion evidence**

## Limitations and what needs setup

- Submitting the form records the answers in your workspace. It does not approve, schedule, charge or reply on its own unless you add that step to the workflow.
- Email notifications, approval routing, document generation and connections to other systems are available but not switched on until you configure them.

**Want help tailoring this form? Free, Starter and Pro include five personal setup sessions, up to 30 minutes each, per new organization.**

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