Klarstig

# Travel Communications Consent

**FICTIONAL EXAMPLE FOR ILLUSTRATION. NAMES, ADDRESSES AND NUMBERS ARE INVENTED.**

Record a specific permission, the purpose for which it is requested and any limits. The organization must make the proposed use and applicable notice available before asking for a decision.

## Contact and reference

**Organization using this document**
Maple Street Community Center

**Your name or contact reference ***
Alex Rivera

**Email for a reply if needed**
alex.rivera@example.com

## Information for this document

**Organization requesting permission ***
Maple Street Community Center

**Specific purpose of the proposed use ***
Covers the weekend youth program at the main hall from 1 to 14 November, including set-up and clean-up.

**Information activity or material covered ***
Covers the weekend youth program at the main hall from 1 to 14 November, including set-up and clean-up.

**Who may receive or use the information ***
(Free-text answer - not filled in for this example)

**Period of permission or expiry date ***
November 14, 2026

**Your decision for the stated purpose ***
I give permission

**Restrictions or questions**
Could you tell me when the next volunteer orientation takes place? I am free most weekday mornings.

**Notice or information document provided ***
REF-2026-0150

**Name of the person recording the decision ***
Alex Rivera

**Date of decision ***

November 14, 2026

## Specific details

### Communication channels covered by the request

Complete when relevant to this request.

(Short answer - not filled in for this example)

### Topics frequency and recipients covered by the permission

(Free-text answer - not filled in for this example)

## Operating context

### Trip itinerary destination or booking reference

Complete when relevant to this request.

REF-2026-0155

### Travel dates party size accessibility and coordination needs

Step-free access to the main hall, please.

## Limitations and what needs setup

- Submitting the form records the answers in your workspace. It does not approve, schedule, charge or reply on its own unless you add that step to the workflow.
- The wording is a starting point, not legal advice, and has not been reviewed for your jurisdiction. Have your own counsel review it before use.
- Email notifications, approval routing, document generation and connections to other systems are available but not switched on until you configure them.

### Want help tailoring this form? Free, Starter and Pro include five personal setup sessions, up to 30 minutes each, per new organization.

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